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PROCEDURE REQUEST FOR CERTIFICATION

To start the process of evaluation and certification, the applicant must:

1. **Select an Evaluation Organization** among those approved by the AEI. The list of approved Evaluation Organization will be available on the website of the AEI (<http://www.aeiciberseguridad.es>)
2. Complete the **official application form** for data collection (available on this website AEI) and forward it to the Evaluation Organization for determining evaluation times.
3. Formalize your final request by sending to the Evaluation Organization the **original application form** duly signed and stamped.

The signing of the application form is made on behalf of the organization to be evaluated so the signer (natural or legal person) shall have the appointment to make the request.

Upon receipt of the above documentation, the **Evaluation Organization** will opens an Applicant's Record and will review the documentation in order to verify their correct and complete fulfillment. If the request is not considered compliant, the evaluating company shall notify the applicant of to proceed to remedy the deficiencies identified.

On the other hand, the Evaluation Organization will forward to the *AEI Ciberseguridad* copy of the data collection form and the Official Application Form.

Meanwhile, the AEI will contact the applicant and provide the following information:

1. **Commitment with the Cybersecurity Promotion**
2. Procedure for a compliant '**Use of Mark**'

The 'Seal of Cybersecurity' **Technical Secretariat** from *AEI Ciberseguridad* will then open an Applicant's Register and will review the documentation in order to verify their correct and complete fulfillment. If the request is not considered compliant, the Technical Secretariat shall inform the Evaluation Organization to proceed to solve the identified deficiencies.

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More information about the certification process

For any inquiries or clarification about the process, applicants may use the following communication channel:

Email: secretaria@aeiberseguridad.es

Tel.: +34 983 548 192

<http://www.aeiberseguridad.es>